



BOARD OF DIRECTORS MEETING
7:30 AM WEDNESDAY OCTOBER 9, 2019
THE CENTER FOR ARTS AND PHILANTHROPY

A G E N D A

- 1) Call to Order S. Worthington-Loomis
- 2) Self Introductions and Public Comment
- 3) Approval of Minutes of September 11, 2019 - Motion
- 4) Chair's Report S. Worthington-Loomis
- 5) Items for Information
 - 5a)RDP activities and items
 - 5b)BID Renewal
- 6) Financial Reports D. St. Pierre
 - 6a)Financial reports at September 30, 2019
 - 6b)Year-end Financial Report and Year End Tax Return
- 7) City Council Updates M. Gardner/A. Melendrez
- 8) RPD Security Update K. Townsend
- 9) City Community Development Department Update N. Freeman
- 10) Arlington Business Partnership update A. Guerra
- 11) New Business
- 12) Adjournment and next meeting date - **November 13, 2019**

Please note that discussion on Agenda update items may be limited to 5 minutes so that the Board meeting concludes no later than 8:45 am.

Board meetings are held at The Center for Arts and Philanthropy at the corner of Main and Sixth Street. Entrance is off Sixth Street and you need to buzz for entry.



Minutes

Present: Shelby Worthington-Loomis, Shalini Lockard, Charity Schiller, David St. Pierre, Philip Makhoul, Geoff Neely, Gregory Anderson, Chuck Beaty, Patrick Brien, Erin Edwards, Anderson Ewing, Nathan Freeman, Bill Gardner, Randy Hord, Jeff Kraus, Stan Morrison, Bob Nagle, Nick Pacific, Brian Percy, Thomas Portugal, Debbie Rose, Sergio San Martin, Kevin Townsend, Justin Tracy

Excused: Nanci Larsen, Mike Gardner

Absent: Daniel Iglesias, Cherie Crutcher, Joe White, Paul Gill, Brandy Marian, Lou Monville, Scott Megna, Todd Turoci

Ex-Officio ABP / City Council: Andrew Guerra, Andy Melendrez

Guest: Robert Earl Bogan Sr.

Staff: Shirley Schmeltz, Sarah Hom

1) Call to Order

Shelby Worthington-Loomis called the meeting to order.

2) Self Introductions and Public Comment

Charity Schiller acknowledged the importance of what the date exhibited and requested for everyone to be mindful of the people around them who may be coping with the loss and tragedy that occurred 18 years ago. Erin Edwards stated that the Downtown Area Neighborhood Alliance (DANA) will be resuming their meetings on Monday September 16. Stan Morrison highly recommended other members to either attend or encourage others to attend the Career Fair at the Tyler Mall on October 3 where there will be more than 150 different universities there to recruit and several employers looking to hire. He also mentioned the event "An Evening in Riverside II with Alpin Hong" on Saturday, September 28. Stan Morrison reiterated the historical importance of 9/11. Lynn Anderson, Councilman Mike Gardner's assistant, mentioned an event happening at the City Hall Breezeway in honor of 9/11. Bill Gardner stated that there had been an earthquake on Tuesday, September 10 that did not receive a lot of coverage. Shelby Worthington-Loomis stated that it was a 3.9. David St. Pierre stated that it was located in Wildomar. Patrick Brien acknowledged the upcoming Riverside Arts & Music Festival on Saturday, September 14, 2019.

3) Approval of Minutes of July 10, 2019.

Motion: To accept the Minutes of the Meeting of July 10, 2019

Motion made by: Shelby Worthington-Loomis

Motion Seconded by: Bill Gardner

Motion carried.

4) Chair's Report

Shelby Worthington-Loomis stated her excitement to see a full board after August being a dark month. She mentioned the busyness of the month of September due to all the events that are planned. She stated the 2019 Golden Badge Awards will be held on Saturday, September 14, 2019 at 5:30pm at the Riverside Convention Center. She said the Chamber Golf Tournament is happening Friday, September 20.

5) Items for Discussion

Shelby Worthington-Loomis stated that in June/July a proposal for a \$5,000 grant to clean up local alleyways was made. She said that the city would repave the alleyways with concrete, local artists could create murals, and new lighting will be added starting over by the Mission Inn. She stated that the new budget for the city came in and that it would take a year to two years to complete the alleyways with the concrete. She said that in order for the process to be more timely she communicated with three other Executive Board members (Shalini Lockard, Philip Makhoul, and Charity Schiller) to get a majority to request an additional \$5,000 for the alleyways just as a precautionary. She said that she would have the alleys power-washed at her own expense/donation to the city. Discussion took place. Shelby Worthington-Loomis stated that all the insurance and billing will go through Riverside Downtown Partnership. She said that she will make sure that the electrician will be a Riverside resident. The goal is to get the lighting fixed and finished before the Festival of Lights 2019.

Motion: To approve the additional \$5,000 for the lighting in the alleyways.

Motion made by: Chuck Beaty **Motion Seconded by:** Bill Gardner and Shelby Worthington-Loomis

Motion carried.

5a) RDP activities and items

Shelby Worthington-Loomis stated that August was a dark month as far as activities. Other items were previously discussed in past meetings.

6) Financial Reports

6a) Financial Reports at July 31 and August 31, 2019

David St. Pierre stated that the draft financial report for August showed a deficit of \$16,750.70 compared to an expected deficit of \$14,838.52. He said that for the year to date there is a deficit of \$2,541.07.

David St. Pierre said that RDP had \$49,889.61 in Checking, \$120,644.31 in Money Market with Citizens Business Bank, and \$135,369.78 in Checking with Provident Bank. He said that RDP reserves include three CDs with Pacific Premier Bank that totals at \$238,516.73 and one with Provident Bank of \$85,597.40 for total reserves of \$324,114.13.

David St. Pierre stated that as of August 31, 2019, Accounts Receivable equal \$26,697.10 and Accounts Payable equal \$5,865.78.

6b) Year-end Financial Review and Tax Return

David St. Pierre stated the reports have been completed and will be presented to the Executive Committee at its next meeting. Gregory Anderson inquired if RDP has an audit, David St. Pierre advised there is a Finance committee who reviews the budget each year and that the CPA review the financial records yearly and prepares the tax returns.

8) Adjournment of Meeting and Convening of Advisory Board of the Riverside Downtown Parking and Business Improvement Area for Approval of Annual Report for 2020 Renewal

9) Reconvening of Board Meeting

10) City Council Updates

Lynn Anderson, Councilman Mike Gardner's Assistant, stated that Councilman Mike Gardner was out of town in Ridgecrest. She said that Mayor Rusty Bailey will not be seeking a third term

in the primary elections coming up in 2020. The current mayor candidates for the 2020 term are Andy Melendrez, Patricia Locke-Dawson, and John Dave Denilofs. Bill Gardner inquired about malfunctioning parking meters and the granny flats and requested an update for both. Andy Melendrez stated that the granny flats are a state program and he will follow up with them. Lynn Anderson stated that in an email she received from a woman named Mary C. Brown in regards to the granny flats, that those with a kitchen amenity are allowed to be rented out and those without a kitchen amenity are not allowed to be rented out.

Andy Melendrez stated that a scrap yard with 4 ½ acres is being put in. He also inquired about the Metrolink reverse commute from Los Angeles to Riverside is looking to add additional platforms. He said that the Citrus Packing House is occupied by small businesses, but has the potential to be used as a tunnel for the Metrolink and the small businesses can be relocated.

Andy Melendrez said that on the corner of Ottawa and University, Steelcrafts will be moving in to be used as a space for a common eating area, which will be similar to that of Chow Alley. He said that the Eastside Market Night partnering with the City of Riverside, Community Settlement Association, Riverside Community Health Foundation, Eastside HEAL Zone, and the Riverside Art Museum was a huge success and over the course of the two months of its occurrence, there were no incidents. He said that the neighbors really enjoyed the event and they are looking to continue on with the event in the future.

Andy Melendrez stated that there are planned improvements for Park Avenue and will continue to update with progress that is being made. He stated that Sevilla has been sold and is talking to the owner.

11) RDP Security Update

Lieutenant Kevin Townsend stated that there has been a small number of car break-ins and no reports of property damages.

He said during the shooting that took place of August 18 on Orange Street between University Avenue and Mission Inn Avenue, the victim died, but the Police Department is hoping to receive some good news soon. He said during the second shooting that occurred on September 1 at 2 o'clock in the morning at the Mission Inn Avenue and Main Street intersection, the victim was shot in the back, but survived.

Lt. Kevin Townsend stated that in the Chamber of Commerce Meeting on Monday, security details, safety concerns, and ideas on how to improve safety were discussed.

Both, Charity Schiller and Shelby Worthington-Loomis, said that they heard someone had lit themselves on fire at a local Starbucks. Lt. Kevin Townsend said he had not heard anything in regards to this event, but will try and follow up with the Riverside Fire Department.

Lt. Kevin Townsend stated that on Wednesday, September 18, the Public Safety Committee will be meeting to address proposals for a variety of permits that should be required for entertainment, street vendors, street performers, and noise ordinances.

Chuck Beaty stated his concern for vehicles that have been parked for an extended period of time without being towed. Lt. Kevin Townsend stated that there is a 72 hour/3-day rule and that this issue is not black and white. Discussion took place regarding the parking issue.

12) City Community Development Department Update

Nathan Freeman stated that the Riverside Game Lab is having an event showing the film "Mortal Combat" on September 21 at the Fox Theater. Tickets are \$15 and are available online.

He said the apartments on Main and 9th Street are finished with higher-end features and are more expensive.

Nick Pacific stated the Riverside Food Lab just celebrated its first birthday after opening its doors on September 1, 2018. He said that all of the businesses within the Food Lab are planning on staying for another term. He said that he is aiming to maintain a sense of balance and diversity among the products that are served at the Food Lab. With the Game Lab opening soon, Nathan Freeman stated that the Food Lab is hoping to have new clients joining them soon.

Nathan Freeman stated that Fire Up is planning to open in October, the new Donut Bar is expected to open in November, and Slater 50/50 is behind schedule, but is hoping to be opened in February 2020.

Nathan Freeman said that in late July Streetplus contracted for an additional year.

Nathan Freeman said that adjacent to the new Main Library construction there is a proposal to provide open housing for 400+ college students. The proposal will be made in October 2019.

Nathan Freeman said on Mission Inn Avenue and Chestnut Street, there is a pocket neighborhood of 13 single family units for sale and are not considered low income housing.

13) Arlington Business Partnership Update

Andrew Guerra stated that Arlington will be receiving an award for being considered as the #3 Best Community at an event on September 12. He said that a Northgate Market will be taking over the old Toys R Us building.

Robert Earl Bogan Sr. from the Riverside African American Historical Society mentioned the annual MLK Jr. Walk-a-thon and how RAAHS wants to advertise the event as not being just an African American event, but hopes to see others get involved.

14) New Business

There was no update.

15) Adjournment and next meeting date – October 9, 2019