



## Minutes

**Present:** Andrew Walcker, Bill Gardner, Charity Schiller, Chris Wagner, Chuck Beaty, David St. Pierre, Gregory Anderson, Jesse De La Cruz, Lou Monville, Nanci Larsen, Nick Pacific, Patrick Brien, Paul Gill, Per Nilsson, Philip Makhoul, Randy Hord, Bob Nagle, Shalini Lockard, Shelby Worthington-Loomis, Stan Morrison, Todd Turoci

**Excused:** Andy Melendrez, Brian Percy, Debbie Rose, Donna Stephenson, Jeff Krauss, Justin Tracy, Nathan Freeman, Sergio San Martin

**Absent:** Cherie Crutcher, David Bristow, Erin Phillips, Geoff Neely, Simone Sink, Oz Puerta

**Ex-Officio ABP / City Council:** Erin Edwards

**Staff:** Janice Penner, Shirley Schmeltz

### 1) Call to Order

Shelby Worthington-Loomis called the meeting to order.

### 2) Self Introductions and Public Comment

No self introductions and/or public comments made.

### 3) Approval of Minutes of October 14, 2020.

**Motion:** To accept the Minutes of the Meeting of October 14, 2020

**Moved by:** Chuck Beaty **Seconded by:** Stan Morrison

**Motion carried.**

### 4) Chair's Report

Shelby Worthington-Loomis commented that Riverside is back into the purple tier and so the next 90 days will be crucial. It has been cold in downtown Riverside lately so downtown has been fairly quiet at night.

### 5) Items for Discussion

#### 5a) Downtown Security – Motion from Special Meeting on October 20 via Email Vote

Shelby Worthington-Loomis said the Executive held a special meeting on Tuesday, October 20 to discuss the security concerns raised at the October 14 Board meeting. Board members were invited and a number participated.

It was announced at the meeting that RDP had received a \$15,000 grant under the City's CARES Act program to provide an additional external security person to patrol the Entertainment District from October 15 to December 31, 2020. However, those participating in the meeting felt more security was needed due to the severity of the problem and the urgency of the need. A brief discussion took place in regards to the homeless situation in downtown Riverside.

A motion was made to authorize up to an additional \$50,000 from RDP available reserves for more security. The motion was amended to include the direction to staff to form a task force and

charge them to develop a security plan for those monies as indicated in the 2021 Action Plan. The motion was made by David Bristow and seconded by Andrew Walcker. As there was not a quorum, an email vote was held and the motion passed. Several Board members indicated the need for such security to extend beyond the Entertainment District due to homeless issues at the boundaries of the BID.

**i) Task Force Members**

Several Board members indicated they wished to serve, Shalini Lockard, David Bristow, Chuck Beaty, Nanci Larsen, Scott Megna, Per Nilsson, and Todd Turoci.

Staff will be contacting Larry Rubio from Riverside Transit Agency to participate or to appoint a surrogate. Similarly, Debbie Rose from the County will be asked to participate or to request Supervisor Karen Spiegel designate someone to participate. Both Chris Wagner and Hafsa Kaka from the City have agreed to participate as a resource.

**6) Items for Information**

**6a) 2021 BID Renewal Presentation**

Shelby Worthington-Loomis stated the first Resolution (Resolution of Intent) went to the City Council on October 20 to set the date/time for the Public Hearing on November 17. The Public Hearing will be at 1 pm but the item number will not be known until the agenda comes out. Staff submitted a PowerPoint presentation to the City and has prepared a script for the Chair. The PowerPoint was attached for information.

Janice Penner mentioned the PowerPoint presentation has been condensed from years previous, focusing more on security and marketing as per the 2021 Action Plan.

**6b) CARES Grant for Additional Security Patrol**

Shelby Worthington-Loomis said as noted RDP received a \$15,000 grant under the City's CARES Act program to provide an additional external security person to patrol the Entertainment District from October 15 to December 31, 2020. The additional patrol person started on Saturday, October 24. Patrol hours are from 11 am to 7 pm to provide a three hour overlap during the start of dinner service. Reporting on the grant must be made by the end of the year with a separate contract and financial accounting for expenses.

No notice was received from the County on their CARES Act program, and was not expected until November 13.

**6c) Update on RDP Activities and Items**

Shelby Worthington-Loomis said in accordance with the Professional Services Agreement regarding the security patrol at City-owned garages, RDP sent its analysis of proposals and recommendation for a vendor to the City on October 29. The analysis and vendor recommendation has to be considered by the City. Once ratified, the City will issue a Purchase Order to RDP and the notice to proceed.

Janice Penner said it was in process but taking some time due to everything having to be sent via the City's virtual portal.

RDP continues to share pertinent posts on Facebook and distribute informational emails.

RDP continues to distribute the masks which are provided by the County. Six shipments of 10,000 masks were received and just over 900 boxes of masks distributed to downtown businesses. Businesses requiring more masks, particularly restaurants and retailers, contact RDP when they need additional masks.

The Security meeting and the Land Use meeting are held monthly using Zoom. The quarterly Entertainment District meeting was held on October 13 at Loft 84 with a subsequent meeting that discussed Riverside moving back into the Red Tier.

## **7) Financial Reports**

### **7a) Financial Reports at October 31, 2020 – MOTION**

David St. Pierre stated the draft financial report for the four months to date showed a deficit of \$22,541 compared to an expected deficit of \$45,656 resulting in a positive variance of \$23,115. BID Levy income for the four months to date was \$14,154 higher than budget which contributed to the positive variance. Also contributing were budgeted expenses that were not paid due to events not taking place (\$19,000 for Art and Music Festival and Halloween Fest.) Non-budgeted but approved expenses to October 31, 2020 were \$13,984 for the external safety patrols.

RDP had \$211,849 in two Checking and one Money Market accounts with Citizens Business Bank and Provident Bank as of October 31, 2020. RDP reserves include four CDs with Pacific Premier Bank and Provident Bank for total reserves of \$328,597.

The Accounts Receivable equaled \$46,064 which consisted of \$14,852 for Republic Parking for garage parking patrol and \$31,212 for the City of Riverside for the September 2020 BID levy. The Accounts Payable equaled \$4,284.

**Moved by :** Chuck Beaty **Seconded by:** Charity Schiller  
**Motion carried.**

### **7b) E & O Insurance**

The organization renewed its Errors and Omissions Liability Insurance. HUB insurance provided two quotes. The existing policy was renewed at a slightly higher cost as it included Independent Contractors.

## **8) City Council Updates**

### **8a) Ward One**

Erin Edwards said the City Council meeting was very productive yesterday in regards to the good neighbor standards.

The RDP BID Renewal for the meeting on November 17 will be item number seven on the docket. The TM Project which is the program to reinstate the tram system and the North side Project will also be discussed at the meeting.

The Economic Development Committee meeting will take place on November 19.

Shelby Worthington-Loomis asked about the City business tax, saying that businesses are incurring late fees and penalties due to not paying their business license renewals on time. She noted that paying any renewals or fees during the pandemic was difficult as many businesses had significantly reduced or no income. Erin Edwards said she will look into the matter and get back to her.

**8b) Ward Two**

No update provided.

**9) RPD Security Update**

Chris Wagner said there was only one auto theft during the month of October. The truck in question was unlocked and the female suspect was able to get right into the truck and drive away. The truck was recovered two days later. There were five vehicle burglaries during the month. One burglary happened at the hospital parking structure where the trunk of a car was broken into and personal items were stolen. Another occurred at the Marriott garage where personal items (Iphone and money) were taken off the front seat. One occurred at the County building when an inmate who was recently released was trying door handles of cars as he was walking past and found one open. An individual witnessed what he was doing and an arrest was made immediately. The last happened at Garage 3 where a purse was stolen off the front seat. Four of the vehicles broken into were BMWs.

There were two commercial burglaries. One took place at the 3700 block of University. A gated garage area was broken into and tools were stolen. The other happened at the Slater's 50/50 location where the suspect broke a window and made off with a few TVs and clothing, the incident was caught on video.

The Outreach Team visited 132 locations this month, including 26 parks. Of their visits, 130 people were contacted, five accepted services, 10 arrests were made, and 32 tons of trash was removed.

Two additional officers have been added downtown during lunch service for the last few weeks. They are on foot walking around.

There have been 30 arrests in the last couple of weeks alone.

Chuck Beaty asked if there was any update on the vandals who took an axe to the cross on Mt. Rubidoux. Chris Wagner replied he would have to look into the matter as a different department was handling the situation, and he would provide an update once he had the information.

Janice Penner asked if the police were expecting any protests to arise as a result of the delay in declaring a winner for the presidential election. Chris Wagner said there were none scheduled.

**10) City Community Development Department Update**

No update provided.

**11) Arlington Business Partnership Update**

No update provided.

**12) New Business**

Nanci Larsen said the virtual Mission Inn Run was great with 936 people signed up for the virtual run. She said 200 people picked up their t-shirts and they are currently in the process of mailing the rest to the participants. People could still sign up as the challenge portion of the

event runs through the end of the month. The challenge portion was where people walk downtown and take pictures of various landmarks for prizes.

David St. Pierre said the Day of the Dead event was still scheduled to take place virtually but one week later. The event will be on the Day of the Dead Facebook page with about 17 performers performing throughout the day.

Janice Penner commented that RDP provided a sponsorship to both the virtual Mission Inn Run and the virtual Day of the Dead event.

Nanci Larsen said the Mission Inn Museum was doing tours. They are limited to eight people at a time but there have been a fair number of people taking part in these tours. The tours have not been advertised but people are finding out about the tours online due to people looking for things to do. She said she was hopeful this would start to generate an increase of the number of people downtown.

Janice Penner said there was a new business RDP was promoting called Riverside Sites and Bites started by Jennifer Kolb. She is providing tours in downtown Riverside through various sites and restaurants such as Tio's Tacos.

### **13) Adjournment and Next Meeting Date – December 9, 2020 at 7:30 am**