



**BOARD OF DIRECTORS MEETING
7:30 AM WEDNESDAY JUNE 8, 2022
WALLING BUILDING – UNIVERSITY ENTRANCE**

Minutes

Present: Brian Percy, Bryan Crawford, Chuck Beaty, David Bristow, Gregory Anderson, Jesse De La Cruz, Joe Guzzetta, Justin Tracy, Nanci Larsen, Patrick Brien, Paul Gill, Philip Makhoul, Randy Hord, Shalini Lockard, Shaya Edwards, Sherry Shimshock, Jake Orta

Excused: Amy Hoyt, Bill Gardner, Collette Lee, Debbie Rose, Jean Eiselein, Lou Monville, Oz Puerta, Shelby Worthington-Loomis, Stan Morrison

Absent: Andrew Walcker, Clarissa Cervantes, Bob Nagle, Sergio San Martin, Miguel Lujano, Teryn Henderson, AJ Licon

Ex-Officio ABP / City Council: Paloma Montes

Staff: Janice Penner, Shirley Schmeltz

1) Call to Order

Acting as Chair, Shalini Lockard called the meeting to order.

2) Self Introductions and Public Comment

Self introductions and public comments were conducted.

3) Approval of Minutes of May 11, 2022.

Motion: To accept the Minutes of the Meeting of May 11, 2022

Motion made by: Chuck Beaty **Motion Seconded by:** Joe Guzzetta

Motion carried.

4) Chair's Report

No Report was given.

5) Items for Discussion

5a) Approval of July 1, 2022 to June 30, 2023 Interim Operating Budget

Janice Penner said the interim operating budget for the upcoming fiscal year was attached for approval. The document is considered an interim operating budget until the Strategic Plan is adopted and the resultant action plan implemented.

Key points in the budget:

- BID levy income is expected to return to pre-pandemic levels.
- The Ambassador program returns to 7 days, adding back Sunday from 10 am to 5 pm.
- An external security patrol from 5 pm to 1:30 am, 7 days a week for six months is included with one guard in a vehicle patrolling the broader BID area (cost \$30 per hour with vehicle).
- Salary increases for staff have been included (last July 2019).
- Parking amount reflects new monthly permit rates July 1, 2022.

Janice Penner said the deficit is manageable with existing RDP reserves. The Executive Committee reviewed the interim operating budget and recommended the Board approve the budget for fiscal year 2022-2023.

Motion: To Approve the Interim Operating Budget

Motion made by: Justin Tracy **Motion Seconded by:** Patrick Brien

Motion carried.

5b) Letter to City on Parking Concerns

Janice Penner said the letter needed to be revised to include concerns about the new parking rates and the implementation of the new rates. Once completed, the letter will be sent out to the Executive members for review prior to being sent to the City.

5c) Strategic Plan – Update

Janice Penner said at their May 31 meeting, the Executive Committee finalized the framework; Vision, Mission, Values, and Goals (attached to Minutes), for staff to move forward with developing the strategic plan. Staff will prepare a first draft of the plan to review at the July meeting.

Patrick Brien commented that they had a great strategic planning session on April 26, and noted that the consultant provided a suggested wording for the Vision, Mission, Values, and Goals of RDP. However, the Executive Committee decided to revise the language back to that decided at the retreat as better reflecting what RDP stands for.

6) Financial Reports

6a) Financial Report at May 31, 2022 - MOTION

Nanci Larsen said the financial report for the month of May 31, 2022 showed a year-to-date deficit of approximately \$41,484 compared to a budget deficit of \$138,206. The \$96,721 positive variance was due largely in part to BID levy income received to date being \$75,814 higher than budget, plus savings in other areas as well as selling the surplus GEM.

As of May 31, 2022, RDP had \$184,554 in two Checking and one Money Market accounts with Citizens Business Bank and Provident Bank. RDP reserves include two CDs with Pacific Premier Bank and one CD with Provident Bank for total reserves of \$273,661.

The Accounts Receivable was \$14,522; consisting of \$13,608 for the external garage patrol, \$500 for advertising, and \$414 other. The Accounts Payable equaled \$760.

Motion: To approve the May 31, 2022 financial reports

Motion made by: Justin Tracy **Motion seconded by:** Gregory Anderson

Motion carried.

7) County of Riverside District 2 Update

No update was provided.

8) City Council Updates

Paloma Montes said the City Manager recruitment and hiring process for a replacement is still on-going. The interim City Manager is Edward Enriquez (Note – later corrected to Michael Moore).

The Housing and Homelessness committee would be holding a special meeting at 3 pm that day on the 5-year plan to deal with the homelessness issues in Riverside. That committee made a recommendation for an inclusionary housing ordinance, which if passed, would require that 10

percent of future multi-housing and townhouse units be affordable housing. Projects with fewer than 3 units would be exempt.

The Fairmount Golf course discussion will be discussed again at committee in July. In May, Councilwoman Edwards asked for the consultant agreement to be brought back before council to have a timeline put into place and also determine if the discussion needed to be tabled for the time being.

There will be an update on June 13 about outdoor dining. Public Works is looking into the feasibility for the continuation of outdoor dining space started during COVID. The staff will recommend that the process be continued and transitioned into a permanent program.

Parking rate charges for evening hours are being evaluated and the potential of implementing an evening permit is being discussed.

A demolition permit has been issued for the former Mr. T's.

Chuck Beaty asked about the sheds created for the homeless. Some of them have been burned while others have been closed or abandoned. Paloma Montes said Path of Life will likely not continue the program at its current location. The concept is not being abandoned but the shelter program will need to be moved to a new location.

Joe Guzzetta asked where the information of the inclusionary housing ordinance could be found. Paloma Montes said the information can be found on the City's calendar and social media accounts.

9) City Community Development Department Update

Sherry Shimshock said there is no update on garage 1 and 2. The Riverside Alive parking garage project is currently waiting for the Finance department to review.

Paloma Montes said the garage 1 and 2 project is in a similar state as the Riverside Alive project, dealing with purchasing documents and financials that can take time. Janice Penner asked if the current interested party for the garages backed out of the project, would the garages then become open for sale to the broader market or would they have to be offered for affordable housing again. Sherry Shimshock said if the deal fell through, it should become open to the broader market but she will discuss with other individuals to get a more definitive answer.

Shalini Lockard asked if a structural engineer had provided an estimated idea of the cost to repair garage 1, and if the floors above level 3 had been cleared to open again. Sherry Shimshock said she would have to find out who was in charge of that project in order to provide an answer. Janice Penner commented she heard that all levels in garage 1 were open for parking while the Anime Convention was happening.

10) RDP Security Update

Bryan Crawford said the police were very busy working on the home invasions and as a result, other areas of Riverside were neglected as most resources were focused on those with officers working 16 hour shifts for surveillance. The FLOCK camera system is being used to identify cars involved in the home invasions and an emergency purchase order was approved to get 17 of those cameras installed throughout the City of Riverside. The system not only searches for license

plates but can also be used to identify and search for items on the car such as unique bumper stickers. Bryan Crawford said he is lobbying for some of the cameras to be installed in downtown Riverside to help solve some of the ongoing crimes in the area. The Sheriff's Office currently has about 400 of these particular cameras in use.

The Saturation Team is out trying to reach as many homeless individuals as possible to get them resources. The teams will be out until about 12 or 1 pm that afternoon.

One individual has been apprehended in connection to the burglaries in garage 1 and particularly in garage 2. The person was in possession of a gun which was stolen from one of the cars which was burglarized, and confessed to many of the other burglaries and provided information on his partner.

Currently the police force is down 47 officers out of 409.

The Cheech opens up on June 18th and there will be extra officers on patrol for the event.

The Anime Convention was a huge success with no issues reported, and they plan to come back to Riverside next year. Bryan Crawford said he felt the event was understaffed by police, even with no issues reported, so the issue will be addressed for next year's event.

11) Items for Information

Parking concerns -

Janice Penner said staff had prepared a letter to be sent to the City expressing RDP's concerns about parking inventory and need for an updated parking study. Based on the comments made to RDP at the May 24 luncheon, it was decided at the May 31 Executive Committee meeting to expand the letter to include concerns about the implementation of the new parking rate structure. A number of concerns were raised about the lack of a transition period and the complexity of the rates, such as the overlapping parking rates people would be hit with based on when they go to and leave work.

Brian Pearcy asked if it would be worthwhile for RDP to ask the City to pause the new rates and put together a listening session for the community members to speak their issues to the City and the other elected officials. Janice Penner said she will incorporate that suggestion into the letter.

Paloma Montes said Councilwoman Edwards had been in communication with other City members in regards to the issues raised at the May luncheon and was keeping the lines of communication open.

Update on RDP Activities and Items -

Staff is working with ABP staff on several joint initiatives including a 'clean' program with Teen Challenge, and on the process for both organizations to implement a 501(c)(3) to enable access to various grants.

Doors Open Riverside returns on June 11. Staff is working with the City and Mission Inn Museum on the event and will be at the information table from 1 pm to 4 pm.

The June 28 luncheon location will be Avila's Historic 1929 and will feature a menu by the Tre'Dish chefs. The speakers will be Charlotte McKenzie on Riverside Community Players and Maria

Esther Fernandez of The Cheech. The July 26 luncheon will be at the Life Arts Center, speaker will be George Kahlial. There is no luncheon for August as RDP goes dark.

The BID Renewal Report for 2023 will go to the Board for approval at the September 14 meeting.

12) New Business

Brian Percy asked about the Anime Convention and what the overall comments were regarding the event. Janice Penner said she went out on Sunday and heard many positives about the event regarding its affordability and activities. Janice Penner said she did not go into the Convention Center itself but was shown pictures of how it was very crowded in the halls with people shoulder to shoulder. All businesses had been informed about the upcoming event a week before so most businesses were open and able to capitalize on the increased foot traffic in downtown.

13) Adjournment and Next Meeting Date – July 13, 2022